

## Team Leader, Mental Health

Position title: Team Leader, Mental Health  
Location: Worldwide  
Category: FTA International  
Level: S5  
Duration: One Year (Renewable)  
Department: Bureau of Programme Support  
Supervisor/Report to: Director, Programme Support  
Job type: Voluntary Service (VS) Part-Time

### Overview

The International Youth Federation is an international non-profit youth organizations network governed by the present Statutes and the Swiss Civil Code. It is neutral politically, and non-denominational, aim to empower youth worldwide.

The IYF **Bureau of Programme Support (BPS)** is the programme management body within the IYF interventions. The Bureau is responsible for implementing the global programme and supporting Regional Administrations in programme management.

BPS develop, oversee, and implement general policies, requirements, and processes used by the IYF to deliver programme results. The IYF expected results and outcomes are outlined in Country Plans, Regional Work Plans, and the Global Programme. These documents operationalize IYF's vision, directions, and strategies as established in the IYF Strategy (2016-2020).

As part of its Strategic Plan 2021-2025, the IYF aims to establish a global portfolio to improve access to mental health services for young people. This bold initiative recognizes the increasing prevalence and complexity of mental health challenges faced by youth today, and it seeks to create an integrated, worldwide approach to address these concerns. The global portfolio will encompass various innovative programmes and partnerships, aligning with international standards and practices to ensure that mental health support is available, accessible, and of high quality. By collaborating with mental health professionals, governmental agencies, educational institutions, and other non-profit organizations, the IYF seeks to create a robust network that will bridge the gaps in mental health care.

Under the overall guidance of the BPS Director, the Team Leader will ensure team leadership and overall direction and management of the global mental health portfolio and provide cross-cutting expert advice on mental health aspects of the IYF Global Programme (GP).

The Team Leader will serve as the focal point for the formulation, partnership building and resource mobilization, programme development, implementation and management of the IYF Global Programme in the practice area of mental health.

## Mission Statement

To voluntarily represent, positively promote, and uphold the mission of “Empowering youth for a better world” in various programs and opportunities throughout the IYF interventions across member countries.

## Responsibilities

### **(A) Lead programme development:**

- Contribute to the development and implementation of the IYF Global Programme, including to formulation, development and implementation of mental health interventions, projects, programmes and activities;
- Ensure that the portfolio effectively contributes to the improvement of the youth status, especially the most vulnerable, through a comprehensive conception, formulation and implementation of interventions in the target areas;
- Leads the Mental health team in programme formulation and networking to ensure a programme which is relevant and responsive to changes in the global context;
- Ensures the Global Programme is designed with fully incorporated gender sensitivity and ensures a Human Rights Based Approach;
- Identifies and proposes areas for IYF interventions in light of mental health priorities and IYF strategic areas of focus and comparative advantages.
- Organizes debates, fora and meetings to discuss and share knowledge on mental health issues;
- Participates in Mental Health Technical Working groups, thematic subgroups and sector working groups; and
- Keeps Senior Management regularly updated on key issues emerging from the Technical Working Groups.

### **(B) Ensures effective management and quality of IYF programmes and projects under the Global Programme:**

- Works closely with the Project Managers to assist in monitoring ongoing projects substantively through review of work-plans, progress and performance, evaluation missions and proposes directions and solutions to emerging issues;
- Ensures effective application of RBM tools, establishment of management targets and monitors achievement of results;
- Provides strategic oversight of planning, budgeting, implementing and monitoring of the programme, tracking use of financial resources in accordance with IYF rules and regulations; and
- Provides guidance in the implementation of advocacy of thematic programme.

### **(C) Establishes and maintains strategic partnerships and supports resource mobilization:**

- Contributes to the development and implementation of the IYF partnerships and resources mobilization strategies to achieve programme outcomes; and
- Ensures effective creation and coordination of partnerships with the funding agencies, IFI's, government institutions, bi-lateral and multi-lateral donors, academic institutions, private sector, civil society etc.

## Competencies

- **Lead (Level-3)** *Leadership is the art of motivating a group of people to act as a team towards achieving a common goal.*
- **Design (Level-4)** *Ability to recognize what changes are required and create a path for improvement using existing knowledge, problem solving skills, creativity and original ways of working.*
- **Empower (Level-3)** *Empowerment is a practice of giving team members skills, authority, opportunity and motivation so that they can take initiative and make decisions to solve problems and improve performance.*
- **Mobilize (Level-4)** *Ability to identify resources and activities that individuals and organizations will undertake to support the IYF's strategic goals and objectives. Engage and influence appropriate donors by building win-win relationships.*
- **Inspire (Level-3)** *Inspiration and lead by example is about energizing and creating a sense of direction and purpose in others, unlocking motivation and momentum for positive change.*

## Functional Competencies

- Ability to assist in strategic planning, results-based management and reporting.
- Ability to assist in corporate strategic initiatives.
- Excellent computer, internet, social media and information system skills.
- Excellent communication and coordination skills.

## Skills Required for Position

- Ability to interact cordially and communicate with a diverse community.
- Effective oral and written communication skills.
- Ability to assess and evaluate situations quickly, accurately and effectively.

## Experience

A minimum of five years of experience and results preferred in the area of health and development at the global and/or regional levels, with experience in projects delivering mental health support.

## Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

## Language

Fluency in English with superior drafting skills is essential.