



SAFER LIVING

F O U N D A T I O N

www.saferlivingfoundation.org

Treasurer

Candidate Pack

What we do

The Safer Living Foundation (SLF) was founded in February 2014. It is a joint venture between HMP Whatton and senior academics from Nottingham Trent University. It is supported by the likes of the National Probation Service (East Midlands) and Nottinghamshire Police. As a Charitable Incorporated Organisation that adopts a multi-agency approach with a strong research component, the SLF is focused on reducing sexual offending and re-offending through rehabilitative and preventative initiatives.

Our Charitable Objectives:

- To promote the protection of people from, and the prevention of, sexual crime.
- To promote the rehabilitation of persons who have committed or who are likely to commit sexual offences against others.

What we do

We work everyday to prevent sexual abuse. We care deeply about community safety and keeping children and other vulnerable people safe and the way we work is through preventing the perpetration of sexual crime.

Research shows that there are certain factors that put someone at risk of committing sexual crime, and also certain factors that can prevent this from happening. This frames everything that we do, as we work to increase factors that stop somebody offending and reduce those that put someone at risk.

We work with many individuals who are at risk of sexual offending or who have been convicted of a sexual offence. These individuals include those that have intellectual disability, are elderly, have very little or no social support and/or who are sexually attracted to children and/or adolescents. These groups are often particularly vulnerable and may be a higher risk and we aim to reduce this risk and reduce (re)offending, promoting our ultimate goal of preventing victims of sexual crime.

Why?

People often ask us why we work with people who have committed sexual offences, or those who are at a risk of this, questioning why we wish to work with such individuals. Sexual crime does indeed cause destruction and devastation in the lives of others, and the perpetrators are often ostracised by our society. Yet being part of an initiative like this, we have the opportunity not only to improve the lives of these individuals, through

promoting their integration into society and reducing risk of offending, but to improve the lives of men, women and children, through preventing further victims of sexual harm, and it is for precisely these reasons that we find the work so rewarding.

Research and Evaluation

As a charity, we are keen to evaluate our projects from the outset, so research and evaluation are built into each project right from the beginning. The research stream of our charity is led by Professor Nick Blagden from University of Derby.

What makes the Safer Living Foundation Unique?

We are keen to take on projects that help the community in reducing sexual crime, but we are also enthusiastic about wanting to help individuals who have committed sexual offences reintegrate back into society, as well as those who are concerned that they may be about to offend. Although we are a young charity, our trustees have considerable experience of charitable work generally, and a substantive amount of expertise in working with sexual offenders and for these reasons we are prepared to work with some of the most challenging and high risk sexual offenders to protect communities.

Our Projects

We offer four projects. The Corbett Community Rehabilitation Centre in Nottingham, the first of its kind in the UK, aims to support people convicted of a sexual offence to safely reintegrate into the community in order to reduce the number of victims of sexual abuse and harm. Through this facility, the SLF will offer practical and emotional support, educational opportunities and training to people with convictions who are trying to live productive and offence-free lives. We also have projects that offer support and mentoring for those leaving prison for up to 18 months after their release. A second project in Derby is currently being developed.

We offer projects for young people (aged 12-18) of all genders who have shown harmful sexual behaviour. Where possible we will provide advice and guidance regarding children and young people of any age who are not suitable for our projects.

About the role

Honorary Treasurer

Role Summary

As Trustee you will be involved in the governance of the charity, setting the strategic direction as well as supporting the Chair. The Treasurer also helps trustees carry out their financial responsibilities. They do this by:

- Monitoring the financial standing of the charity and reports to the Board and Operations manager regarding cash-flow forecasting, income streams, out-going expenses and the overarching strategic management of the organisation's financial resources.
- Overseeing the charity's financial risk-management process and report financial health to the board of trustees at regular intervals.
- Acting as a counter signatory on cheques/electronic transfers and applications to funders and ensure that annual accounts are submitted to all relevant regulators in a timely fashion.
- Liaising with external auditors on financial issues and ensuring that the organisation's finances are responsibly managed/invested for the betterment of the organisation's work and for the beneficiaries it serves.

Main Responsibilities of the Treasurer

In relation to Finance

Budgeting and strategic financial planning:

- Ensure all strategic plans are financially appraised and budgets are aligned to both short-term and long-term objectives each year.
- Oversee planning/budgeting processes in participation with the Board and constructively challenge where required.
- Suggest alternative scenarios while evaluating strategic plans as a part of the risk management process and as a part of performance and reporting scenarios.
- Create greater transparency and accountability to improve resource allocation and charity's image by adding specific measures as per SORP guidelines.

Management Reporting:

- Ensure a high standard of management accounting is maintained in order to safeguard assets.
- Liaise with Finance Manager and trustees to prepare and produce management accounts regularly.

Statutory Financial Reporting:

- Board level liaison with external auditors on specific issues in the auditing process and related board representations.
- Guide and advise fellow trustees to formally approve the annual report and audited accounts.
- Explain technicalities of accounts in plain language which is fully understood by the trustees.
- Reserves Policy
- Develop reserves policy and safeguard the organisation's finances.
- Keep the board informed of free reserves position regularly and advise to cope with changing circumstances.

In relation to Governance

- Lead the Board's duty to ensure proper accounting records are kept, financial resources are controlled, invested and economically spent in line with governance, legal and regulatory requirements.
- Chair finance committees in line with standing orders and terms of reference and reporting findings/developments back to the Board of trustees.
- Advising on the financial implications of the charity's strategic plans and overseeing the charity's financial risk-management process.
- Lead in the development and implementation of financial reserves, cost management and investment policies.

Person Specification

Essential

- Qualified accountant or person with significant financial experience, with demonstrated commercial awareness and knowledge.
- Competent use of IT skills.
- Proven ability to communicate and explain financial information to members of the Board and other stakeholders.
- Analytical and evaluation skills, demonstrating good judgement.
- Understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship.
- Good communication and leadership skills

Desirable

- Demonstrated knowledge and experience of charity fundraising and finance practices.
- Knowledge of charity SORP and impending changes.
- Dedicated to the organisation's cause and objectives and willing to act as the charity's ambassador to external bodies, charities and companies.
- Skills and experience in one or more areas of non-executive governance and management e.g. strategic planning, business management, financial/accountancy, understanding of HR issues, experience of Trusts or other grant giving bodies particularly fundraising and legal knowledge.
- A team-oriented approach to problem solving and to management.

Time Commitment

- The Board meets at least six times a year and the Treasurer is expected to be available for board meetings. Meetings are usually via Teams or in our centre in Nottingham.
- Attendance at monthly finance meetings via teams.
- Attendance at award meetings or fundraising meetings is desired.
- Some additional availability appreciated - for example to sign documents or review funding applications.

The role is subject to an enhanced satisfactory DBS check



How to Apply

Reach Volunteering are supporting Safer Living Foundation with their Trustee recruitment and applications should be made via Reach in the first instance.

Please provide details of your skills and experience in the form of a CV or similar (LinkedIn profile, portfolio etc) and a supporting statement .This should include why you are interested in the role, how your skills and experience match the role description, and any other relevant details.

If you would like to have an informal chat with the charity about the role please get in touch to request this.

Please let us know if you need any support with your application or to apply in a different way and we will be pleased to work with you to ensure this is possible.

Please email your CV and supporting statement to:
trusteeworks@reachvolunteering.org.uk.



Reach Volunteering

Charity registered in England and Wales No 278837 and Scotland SC041623

