



MOVE MOMENTUM

We believe that dance is for everyone.

We strive to make this a reality.

Move Momentum is an award-winning local charity based in Winchester, Hampshire that aims to make dance accessible to everyone. We provide inclusive and affordable dance classes for people who otherwise might not have the opportunity to enjoy the benefits of dance.

We focus on providing weekly classes tailored for older adults, people with disabilities (including dedicated classes for wheelchair users), people with long-term health conditions, and young people facing barriers to accessing dance. We also offer online dance education and work across Hampshire to provide inclusive dance classes to SEN schools, care homes and other charities and community groups.

Title	Chair of Trustees
Objectives	<p>Trustees have overall control of a charity and are responsible for making sure it's doing what it was set up to do.</p> <p>Trustees are the people who lead the charity and decide how it is run. Being a trustee means making decisions that will impact people's lives. As a trustee for Move Momentum, you will be making a difference in our local community.</p> <p>In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have, to help the board of trustees reach sound decisions. Trustees should use their skills and experience to support Move Momentum, helping them achieve their aims. Trustees also often learn new skills during their time on the board.</p> <p>The chair is a trustee with a specific role on the board. The chair is elected or appointed to this role as set out in the charity's governing document.</p>
Hours expected	<p>Quarterly annual meetings.</p> <p>We will also send emails with charity updates and sometimes</p>

	<p>request trustee decisions or request documents to be reviewed. We may also ask for help on specific charity events or tasks but this will be at the trustee's discretion</p>
<p>Tasks (as trustees)</p>	<ul style="list-style-type: none"> ● Attend quarterly board meetings ● To ensure that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations. ● To ensure that the organisation pursues its objects as defined in its governing document. ● To ensure the organisation applies its resources exclusively in pursuance of its objects (the charity must not spend money on activities that are not included in its own objects, no matter how worthwhile or charitable those activities are). ● To contribute actively to the board of trustees' role in giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets. ● To safeguard the good name and values of the organisation. ● To ensure the effective and efficient administration of the organisation. ● To ensure the financial stability of the organisation. ● To protect and manage the property of the charity and to ensure the proper investment of the charity's funds. ● If the charity employs staff: to appoint the chief executive officer and monitor his/her performance.
<p>Specific Role Tasks</p>	<p>The role of the chair is to chair meetings of the trustee board. This includes:</p> <ul style="list-style-type: none"> ● Helping plan and run trustee meetings ● Taking the lead on ensuring that meetings are properly run and recorded ● Taking the lead on ensuring that trustees comply with their duties and the charity is well-governed ● Supporting and supervising the head of staff (CEO) through monthly meetings

	<ul style="list-style-type: none"> • Monitoring the head of staff's (CEO's) performance • Acting as a figurehead for the charity • Leading the development of the board and ensuring its decisions are implemented. • Taking urgent action (but not decision-making unless authorised) between board meetings when it isn't possible or practical to hold a meeting • As a point of contact regarding a Safeguarding or Whistle-blowing concern in the charity
Skills	<ul style="list-style-type: none"> • A passion for the community/dance/the arts • Good communication • Critical thinking • Willing to make suggestions and challenge/discuss ideas • Managing people
Specific Criteria	<ul style="list-style-type: none"> • Someone with previous board experience (but not necessarily previous experience as a Chair of Trustees)
Fee	This is a voluntary role so no payment will be made for hours.
What will you get from this role?	<ul style="list-style-type: none"> • Opportunity to get involved in the community • Helping a local charity • Making a difference in the lives of our beneficiaries • Support a small charity to grow and develop • A reference if requested